

# GOALGETTERS UNITED SOCCER CLUB



## GGUSC Competitive Team POLICY HANDBOOK

Revised 10/05

## BOARD OF DIRECTORS:

PRESIDENT:	Jeff Dunn	652.0684
VICE PRESIDENT:	Steve Schleunes	684.9051
SECRETARY:	Jim Becka	684.3689
TREASURER:	Sherry Millen	682.4623
SITE DIRECTOR:	Frank & Gail Gadostik	684.0973
REFEREE COORDINATOR:	Jim Welnetz	683-3428
EQUIPMENT DIRECTOR:	Jeff Senglaub	683.3917
SCHEDULER/FIELD COORD.:	Dave Merten	684-8858
REGISTRAR:	Carrie Dunn	652.0684

### I. *WELCOME*

Congratulations!!! You have been selected to play for GGUSC, **Goalgetters United Soccer Club of Manitowoc County**. You are now a member of one of the many WYSA competitive teams we field between the ages of 11 and 19 years of age. We are all excited and proud to have you as part of the Goalgetters family.

This handbook contains information for you and your parent(s)/guardian(s). It is very important that all of you read and understand its contents. Your understanding and acceptance of this information will ensure a smooth and enjoyable season with the club.

### II. *GOALS*

1. Promote and develop skilled soccer players for competition in the Wisconsin Youth Soccer Associations East Central District League and area high school soccer programs.
2. Emphasize skill development, teamwork, leadership, personal growth and FUN.
3. Develop and promote the educational advancement of our coaches.
4. Develop and promote communication with coaches, parents, players and the media.

### III. **WYSA SOCCER SEASON – EAST CENTRAL DISTRICT**

1. The Official WYSA soccer year runs from August 1 – July 31.
2. Exhibition Fall season (Optional), open to ages U11 – U19 Girls and U11 –U14 Boys/Coed.
3. Spring season consists of 12 games (May 1 – July 31). Typically 6 Home/6 Away (Appleton, Fond du Lac, Green Bay, Menasha, Kiel etc...)
4. All players are registered with the Wisconsin Youth Soccer Association and are issued an official State player pass required for participation in games/tournaments.

### IV. **WEBSITES**

[www.goalgetters.org](http://www.goalgetters.org) - Website for GGUSC

[www.eastcentralsoccer.org](http://www.eastcentralsoccer.org) - Website for the WYSA East Central District League. Provides: team schedules, team records, field maps and directions, tournament listings etc....

[www.wiyouthsoccer.org](http://www.wiyouthsoccer.org) – website for higher level information on Wisconsin competitive soccer. Also includes age charts to determine “U-“ age of players.

### V. **GGUSC TEAMS**

1. Each team will have a WYSA licensed head coach, (assistant – optional).
2. Each team must establish a TEAM PARENT who will coordinate communications of fundraising, volunteer work, team information, etc to all other parents.
3. Each team will consist of a roster of no more than 18 players.
4. Tryouts are conducted for any team that has more than 18 interested players.
5. The club will provide the uniform jersey, shorts, & socks, practice equipment and facilities. Players must provide their own soccer cleats & shin guards.
6. U-11 and U-12 teams will play their home games at GGSP, 19<sup>th</sup> and Viebahn.  
U-13 and above will play home games @ Dewey St. Fields.

## **VI. *GGUSC COACHES***

1. All coaches are required to be certified to a minimum “E” level license with the United States Soccer Federation. This certification provides assurance of quality coaching abilities, representing the latest youth soccer coaching methodologies.
2. All coaches are required to be registered with the Wisconsin Youth Soccer Association on a biennial basis. WYSA conducts background checks of coaches in accordance with its KIDSAFE Risk Management Program.
3. GGUSC conducts an independent background check on 100% of our team coaches.

## **VII. *TOURNAMENTS***

1. Tournament participation is encouraged and left up to each individual coach and team.
2. Tournament fees are the responsibility of the participating team. Teams in the past have organized brat fries in order to defray costs.

## **VIII. *INSURANCE***

As a member club in WYSA, all GGUSC players are covered by a secondary insurance policy for injuries sustained in any soccer-related activities, including practice, scrimmages, and games.

## **IX. *EXPECTATIONS FOR KIDS***

1. At all times players must respect coaches, teammates, opponents, referees, parents, and equipment. It is the Club’s desire to develop you as a skilled player who performs with integrity. Respect for others is a key ingredient.
2. Players must exhibit a good attitude, listen, try hard and be prepared to have fun. When everyone is cooperating it is easy to have fun.
3. Players must attend practices and games – Please let the coach know if you will not be there. Coaches need to prepare practice sessions and game lineups – it makes their job much easier when they know who, and how many, to prepare for.
4. Players are expected to be on time for practice, and arrive at games ½ hour before the scheduled game time.

5. Foul language and disrespectful or dangerous behavior will not be tolerated.
6. Display good sportsmanship while on the field of play toward teammates, opponents and referees. Remember that you are now a representative of GGUSC and your community when you are on the field. During the heat of a game, it is best to keep your focus on things you can control, which is playing to the best of your ability.
7. Each player will be expected to comply with the above expectations. Players will conduct themselves in respectful manner. Anyone who willfully performs any act that is detrimental to others, the club or themselves shall be subject to discipline /suspension or expulsion from the club.

**DISCIPLINE:** Will mean any form of corrective action deemed necessary to correct the problem. The player will be told what needs to be corrected and a time frame in which to accomplish it. If the player makes no attempt to correct the problem he/she may be suspended or expelled from the program depending on the severity of the problem.

**SUSPENSION:** Will mean a suspension from participation in team activity for a specific time period. A suspension is usually a last chance result of previous discipline attempts.

**EXPULSION:** Will mean the player will be denied the privilege to any further participation in GGUSC. No refunds will be given in the case of an expulsion.

Prior to the implementation of any of the above disciplines, a conference will be held with the athlete and parent to ensure the players understanding of any problem.

**The following acts shall constitute sufficient cause for implementing disciplinary actions.....**

- Disruptive or unsportsmanlike-like conduct
- Disobedience or display of bad attitude towards coach or referee
- No payment. No Pay – No play.
- Physical or Verbal intimidation of any individual
- Physical damage to equipment or a facility

- Use of a player pass by anyone other than the individual on the pass
- Possession or use of illegal drugs or alcohol
- Possession of fireworks or any object which would be harmful to others.

## X. *EXPECTATIONS FOR PARENTS*

We appreciate your allowing your child to participate in GGUSC and it is our desire to make this a very satisfying experience for both you and your child. We know you have made a commitment both financially and time wise – we appreciate your support.

The Club asks you, as a parent, to help your child be at practices and games on time. It really makes a difference in how he/she progresses and feels part of the team.

Your behavior on the sidelines is also an area we ask for help. Please let it be your habit to be encouraging and not critical during the games and allow the coaches to be the ones giving direction to the players on the field. It makes for a much more productive experience for your child and the entire team.

Then there is always the subject of “referees” ☺ It is a given that calls will be missed or just downright wrong....it happens. Please do not let your enthusiasm for the games allow you to interact with or hassle the referees. The calls usually even themselves out and if they don’t – nothing will be changed by complaining. It is our hope that you will find a comfortable seat along the sidelines, enjoy the game and the development you see in the players on the field.

If you have any questions or concerns, please do not hesitate to speak with the coach. If you find yourself upset about something, we ask that you wait until the next practice to approach the coach and ask when the two of you can talk. This way you have had ample time to think about your issue without emotion getting in the way.

We would like to close by relaying how appreciative we are of your volunteer time within the club. We could not exist without it! Enjoy the season.

## **XI. GGUSC REGISTRATION INFORMATION & REQUIREMENTS:**

Registration forms can be downloaded from the club website:  
[www.goalgetters.org](http://www.goalgetters.org) . Download all three forms: the registration checklist, the WYSA registration form, and the medical release form.

1. Player Fee: \$150/player  
\*\*\*\*\*(Multiple siblings: \$50 discount for the third child & beyond )
2. Mandatory \$50 fundraising obligation for each player.  
(Maximum commitment of 2/family):
  - Option 1: Sell a minimum of 50 flowers - February
  - Option 2: \$50 buyout (Must be paid by first game of spring season or you may choose to include it with your registration fee payment.)
  - Option 3: Sell candy bars or other products as available to enact a \$50 return to the club.

### Total Fee Schedule:

U11 – U19 Boys: \$150/player + \$50 fundraiser option

U11 - U14 Girls: \$150/player + \$50 fundraiser option

U15 – U19 Girls: \$150/player (shorter spring season, incl. fundraising)

### \* REGISTRATION AND PLAYER FEE DEADLINES:

- AUGUST 1: for players starting play in the fall exhibition season.
- JANUARY 1: for players playing in the regular spring season

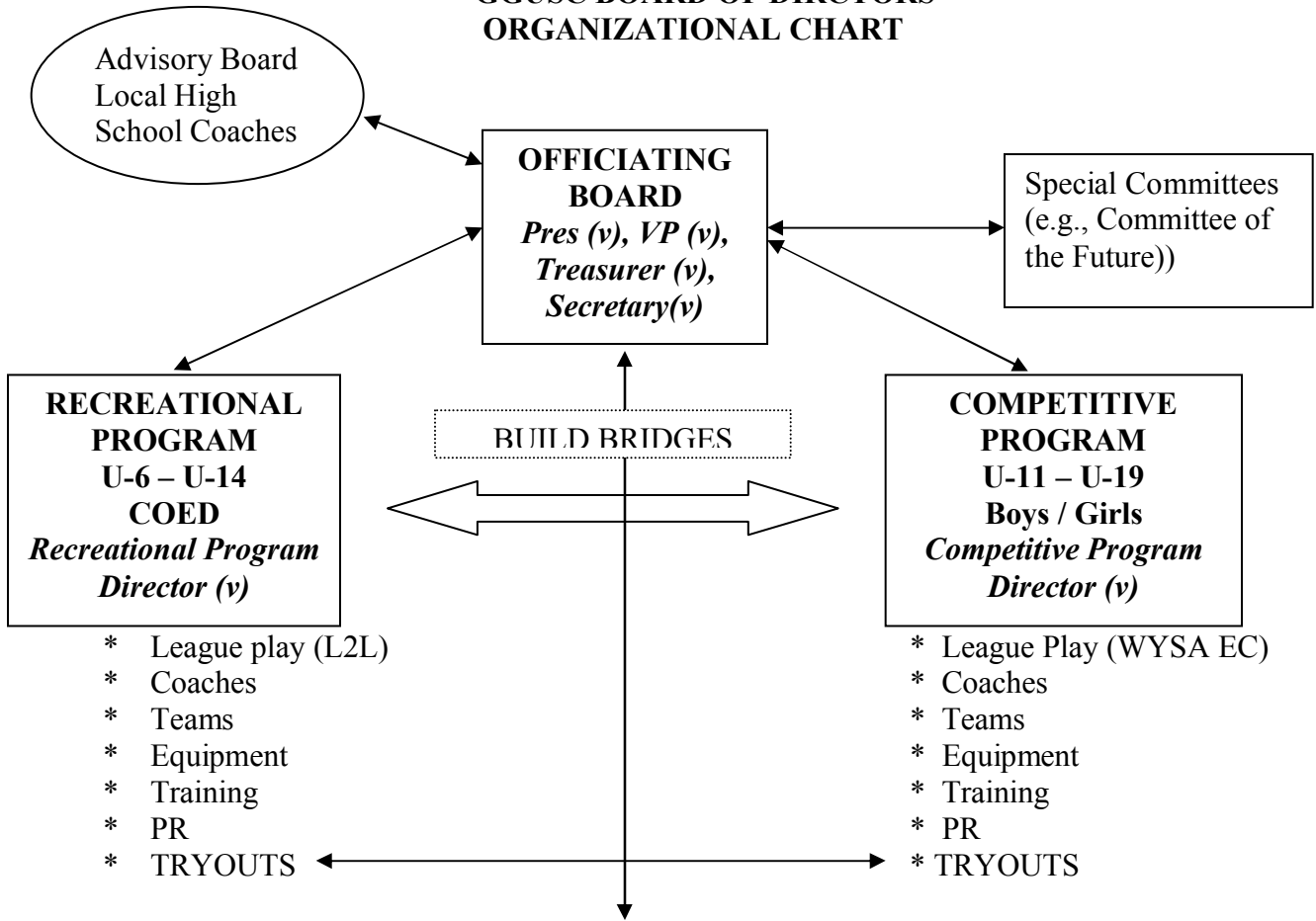
\* FUND RAISER OBLIGATION DEADLINE: Must be “Paid in full” by the first game of the spring season or you may include it with your registration fee payment.

3. Each Family is required to donate a minimum of 5 hours of volunteer time to the club during the spring season. GGUSC IS RUN SOLELY BY VOLUNTEERS.... The following page details a model of various leadership positions within the club. Please give considerable thought to volunteering in these areas – the future of the club depends on active members.
4. All Checks made payable to “Goalgetters United Soccer Club”

5. Fees and Registration Forms should be mailed to:  
(See registration checklist for complete details – [www.goalgetters.org](http://www.goalgetters.org) )

GGUSC Registrar  
c/o Carrie Dunn  
903 St. Clair St.  
Manitowoc, WI 54220

**GGUSC BOARD OF DIRECTORS  
ORGANIZATIONAL CHART**



**DIRECTORS**

- Coaching Director (v)
- Referee Director (v)
- Site Director (v)
- Equipment Director
- Public Relations Director
- Tournaments Director
- Registrar
- East Central District Representative(v)
- Scheduler / Field Coordinator
- Volunteer Director
- Concessions Director
- Corporate Sponsorship
- Fundraising Director
- Website Director
- Uniform and Apparel Director

(v) = voting member

**GGUSC BOARD OF DIRECTORS**  
**ORGANIZATIONAL CHART**  
**POSITION DESCRIPTIONS**

*(Open Positions in ☺ )*

- **PRESIDENT** – As described in the Bylaws of Goalgetters of Manitowoc, Inc. One year term – voted in at Annual Meeting in November. Monthly Board Meeting attendee.
  - **VICE PRESIDENT** - As described in the Bylaws of Goalgetters of Manitowoc, Inc. One year term – voted in at Annual Meeting in November. Monthly Board Meeting attendee.
  - **TREASURER** - As described in the Bylaws of Goalgetters of Manitowoc, Inc. One year term – voted in at Annual Meeting in November. Monthly Board Meeting attendee.
  - **SECRETARY** - As described in the Bylaws of Goalgetters of Manitowoc, Inc. One year term – voted in at Annual Meeting in November. Monthly Board Meeting attendee.
  - ☺ **COACHING DIRECTOR** – Responsible for coordinating recruiting and training of coaches, establishing coaching standards, and establishing uniform player training curriculum by age group. Monthly Board Meeting attendee.
  - **REFEREE COORDINATOR** – Responsible for assignor duties, recruiting, training and mentoring of new referees, assignment of referees to competitive games in coordination with the Scheduler / Field Coordinator, and overall oversight of referee conduct associated with GGUSC-sponsored games. Monthly Board Meeting attendee.
- SITE DIRECTOR** – Responsible for maintenance and upkeep of buildings, grounds, and equipment (real properties)

**EQUIPMENT DIRECTOR** – Responsible for consumable equipment, procurement, distribution, and inventory.

☺ **PUBLIC RELATIONS DIRECTOR** – Responsible for interface with the press, article composition and photograph collection, periodic newsletter. Monthly Board Meeting attendee.

☺ **TOURNAMENTS DIRECTOR** – Responsible for organization, coordination, and execution of club-sponsored tournaments.

**REGISTRAR** – Responsible for registration of players and teams with East Central District of Wisconsin Youth Soccer Association. Responsible for coordination of player pass and roster submissions to East Central for certification. Works closely with all coaches and East Central Registrar. Must be computer literate on PC system, and must become familiar with Logical Solutions™ software through training with East Central Registrar (Annual training). Monthly Board Meeting attendee.

☺ **EAST CENTRAL DISTRICT REPRESENTATIVE** – Responsible for representing the GGUSC as a voting member of the East Central Board which sets policy for competitive play in the East Central region, and for recreational play among WYSA-affiliated clubs in the East Central region. Monthly East Central Board meetings 10 / year. Monthly Board Meeting attendee.

**SCHEDULER / FIELD COORDINATOR** – Responsible for creation of competitive schedules in association with the East Central District Scheduling Commissioner.

Responsible for creation of recreational league schedules. Interfaces with Manitowoc Parks and Recreation Department regarding reserving of park fields.

☺ **VOLUNTEER DIRECTOR** – Responsible for coordination of volunteer activities required of club members. Interfaces with team coaches, managers, team parents, parents, and players.

☺ **CONCESSIONS DIRECTOR** – Responsible for operation of the concession stand at Goalgetters Soccer Park – supply, inventory, cash flow. Interfaces with Volunteer Director, Scheduler / Field Coordinator, Treasurer, and Volunteers.

☺ **CORPORATE SPONSORSHIP DIRECTOR** – Responsible for seeking out new, and maintaining existing, corporate sponsorships of fields, teams, and the club in total, for purposes of offsetting the Operating and Maintenance costs of the club. Interfaces with all club directors, community companies, private donors, etc.

☺ **FUNDRAISING DIRECTOR** – Responsible for coordination of fundraising activities of the club for purposes of offsetting the Operating and Maintenance costs. Interfaces with all club directors, coaches, parents, and players, and participating community companies and organizations.

• **WEBSITE DIRECTOR** – Responsible for updating and maintaining the GGUSC website on a regular basis.

☺ **UNIFORM AND APPAREL DIRECTOR** – Responsible for assigning, ordering, and distribution of uniforms and occasional apparel sales. Interfaces with coaches, team parents, Treasurer, parents, and players.

## Attachment A

### Goalgetters United Soccer Club “Promoting Soccer For All Ages In The Lake Shore Area”

Club Policies Effective 1/1/05

#### **Multi – Sibling Discounts**

Goalgetters believes every eligible individual should have the opportunity to play in a competitive league. To encourage entire families to participate, families with three or more players are eligible to receive a \$50 registration discount for each member beginning with the third.

#### **Fund Raising Commitment**

Goalgetters is a publicly supported organization and relies solely on membership fees, corporate sponsorship, and fund raising activities for operating income. All families are required to participate in club sponsored fund raising activities. A minimum quantity for selling activities will be set for each registered member (maximum commitment of two per family) with a dollar buy-out option available.

#### **Refunds**

It is believed that deposits for registration and fund raising commitments represent a commitment on behalf of the member to participate in a competitive league. Goalgetters of Manitowoc commits to holding a membership position on the team. Therefore, all registration fees and fund raising buy-out payments are non-refundable. Circumstances behind special requests for refund will be considered by the board on a case by case basis.

#### **Family Volunteer Commitment**

The growth and on-going operations of the club depends on volunteers. There are numerous opportunities to help the club with coaching, field & equipment maintenance, club promotion, fundraising, administration, and much more. At a minimum, all families are required to donate at least 5 hours of time per family to help Goalgetters attain their goals.

#### **No Pay ----No Play**

All Player fees must be paid in full by the registration deadlines for the season they begin play in. **August 1:** For players beginning play in the first season of the soccer year – the fall exhibition season. **January 1:** For players beginning play in the official spring season. All fund raising options must be paid in full by the first game of the spring season. Any player who does not have the appropriate fees paid by the first game of the season will not be allowed to play until paid.

### **Non-Sufficient Funds**

A fee of \$25 will be assessed for any checks returned not paid due to “non-sufficient funds.

### **Competitive vs. Recreational Play**

Any player who is on the roster for any GGUSC competitive soccer team is not allowed to play at the recreational level. This would include both the spring and the fall Lake to Lake season. This is a WYSA State rule as well as our own club policy.

### **Coaching License Classes**

GGUSC coaches must achieve the appropriate license level for the particular age group they are coaching for the WYSA competitive soccer league.

GGUSC will reimburse GGUSC competitive coaches for ½ the course fee taken in order to be at the proper license level for their prospective age group.

## Scholarship Fund Policy Goalgetters United Soccer Club May 13, 2002

**PURPOSE:** The purpose of this policy is to establish the guidelines by which scholarships will be extended to players selected to play on Goalgetters United Soccer Club (the club) teams, but for whom the fee to play may pose a barrier.

**DISCUSSION:** The Goalgetters United Soccer Club exists to promote the advancement of youth soccer at the competitive level in the Manitowoc County area. As such, the club does not desire to impose barriers to any youth players selected to be part of Goalgetters teams. Because fees may impose a barrier to participation on the part of some Manitowoc County area youths, the club has established a “Scholarship Fund” from which funds may be used to partially offset the fee established for player participation.

**PROCESS:** The Scholarship Fund will be supplied by moneys gifted to the club for the express purpose of supporting the fund. Individuals eligible for consideration of scholarship funds shall have been selected to be a player on a Goalgetters United Soccer Club team. Individuals requesting scholarship funds shall complete the Scholarship Request Form and submit it to the Board of Directors for consideration. The Board of Directors of the club shall decide the amount of money to be expended from the fund on a case-by-case basis, taking into consideration the ability of the player (or player’s family) to pay the fee and the willingness of the player to contribute to the club in non-monetary means (e.g., labor in service to the club, fundraising sales) as outlined on the Scholarship Request Form.

**CONTRACT** (Parent/Player copy – please retain)

To assure that we have the same commitment from everyone in Goalgetters United Soccer Club, we would like you and your parent(s) to sign the following contract. This contract acknowledges that you and your parent(s) have read and will abide by the club rules set forth in the policy handbook.

I, \_\_\_\_\_ have read, understand, and agree to abide by the rules stated in the GGUSC policy handbook.

Player signature \_\_\_\_\_ date \_\_\_\_\_

I, \_\_\_\_\_ have read, understand and agree to abide by the rules stated in the GGUSC policy handbook. I also assume all financial responsibilities related to my child's team, regardless of her individual completion of the season.

Parent signature \_\_\_\_\_  
date \_\_\_\_\_

The internet has become a popular tool for exchanging information. The GGUSC website will place pictures on the site of players. We would like the parents' permission to use players pictures on the website. We also understand this is a sensitive issue, and a parent may choose to not allow their child's picture to be used. GGUSC will respect either choice selected.

Yes, pictures may be used. \_\_\_\_\_

\_\_\_\_\_  
Parent signature  
Parent Printed Name: \_\_\_\_\_

No, pictures may not be used \_\_\_\_\_

\_\_\_\_\_  
Parent signature  
Parent Printed Name: \_\_\_\_\_

**CONTRACT** (GGUSC copy – please sign and return to GGUSC)

To assure that we have the same commitment from everyone in Goalgetters United Soccer Club, we would like you and your parent(s) to sign the following contract. This contract acknowledges that you and your parent(s) have read and will abide by the club rules set forth in the policy handbook.

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\_\_\_\_\_  
Parent signature  
Parent Printed Name: \_\_\_\_\_

No, pictures may not be used \_\_\_\_\_

\_\_\_\_\_  
Parent signature  
Parent Printed Name: \_\_\_\_\_